



## In-Com Link Management Associates Ltd.

<Your preferred training partner & provider in teaching and training materials>

### ENROLLMENT FORM for SME Seminar

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_

Please fill in the following:

(You may fill in the following details in a separate sheet and attach it to us if you find the space of following columns is not enough. Please write the course code/ name and date below)

Name of attendant(s)	Position	Course Code & Name	Course Date
1.			
2.			
3.			
4.			
5.			
6.			

Do you apply for St. Regis University Degree Course by using SME Training Program as the admission requirement?  
**NO** **YES: EMBA** **DBA**

(Please circle one of them as your choice)

Contact Person/Phone No: \_\_\_\_\_ Position: \_\_\_\_\_

Payment By cheque : Cheque No. \_\_\_\_\_ Bank: \_\_\_\_\_

(Please refer to our website, <http://www.icledu.org>, in SME Training Program application procedures for payment instructions.)

Payment Amount : \_\_\_\_\_

Please  if an official receipt is required

Signed: \_\_\_\_\_ (Name: \_\_\_\_\_ ) Date: \_\_\_\_\_

#### Important Notes:

1. Please make your cheque payable to **In-Com Link Management Associates Ltd.** and attach the completed enrollment form and send to **Rm. D, 11/F., 8, Hart Avenue, TST, Kowloon, Hong Kong**
2. In-Com Link Management Associates Ltd. reserves the right to cancel or make any changes to the classes with prior notice to the enrollees.
3. Enrollment confirmation will be faxed/mailed/emailed to each enrollee.
4. No refund of course fee will be arranged unless the course is cancelled or overbooked.
5. Courses will be refunded and cancelled when typhoon signal no. 8 or above OR black rainstorm warning is still hoisted 4 hours before the course commencement.
6. For inquiries, please contact us at phone: 24310379 email: [admin@icledu.org](mailto:admin@icledu.org) or [icladmin@tdctrade.com](mailto:icladmin@tdctrade.com) or Fax: 30054762